## Apparel Collection



## Fing ifleet

DesignCollective.

## First Fleet Employees,

Welcome to your First Fleet Apparel Collection. With the launch of the new program we want to provide additional information to make your apparel purchasing process easier.

## General Allotment Rules:

- An Allotment (i.e. company-sponsored purchase credits) is given to each active Driver, Dock/Warehouse, or Office employee of FirstFleet in good standing. This allotment for official company uniform apparel is given in the form of dollars that can be applied toward the purchase any item in their catalog. This is NEW from previous years where allotment was in the form of units.
- Allotments will be available and reflected by each individual employee via their login on shop.mycintas.com
- New Hires allotment is given to all new employees 30 days after their hire date
- Reissues (employees who have hit/passed the anniversary of their hire date) allotment is given to reissue employee on the anniversary of their hire date
- Any additional apparel needs can be purchased on the same site with a personal credit card or other form of payment. Employees are responsible for any overages, additional items, or additional costs associated with the uniforms.
- Allotment dollars do not carry over from one period to another. Allotments will expire and any unused dollars will be forfeited.
- Any questions can be directed to your terminal manager
- Returns/exchanges are allowed for non-logoed, non-washed, non-worn items.



## Apparel Collection

## Your First Fleet Apparel

## Shirts - Male



Blade Collar Shirt 119632 (201)


Color Block Short Sleeve Polo 119633 (201)


Gingham Check Blouse
061770 (150)

Hi-Vis 2 Colorblock T-Shirt Short Sleeve 071313 (710)



Action Back Shirt Long Sleeve 119634 (150)


Action Back Button Down 119635 (151)


The Comfort Shirt Work Shirt - Short and Long Sleeve 000935 (201/200)

Shirts - Female


Female Polo 119636 (201)


Hi-Vis 2 Colorblock T-Shirt Short Sleeve 071043 (711)

## Apparel Collection

Pants/Shorts - Male


Ultimate Cargo Shorts 115631 (200) Navy, (330) Charcoal


Ultimate Cargo 115630 (200) Navy, (330) Charcoal

Pants/Shorts - Female

Comfort Flex Pro Cargo Pant 023270 (200) Navy, (330) Charcoal


Ultimate Female Shorts 115888 (200) Navy, (330) Charcoal


Ladies Ultimate
Cargo
118351 (330)

Shoes/Boots


Wolverine Floorhand Male Soft Boot 073170 (350)

Hats


Fleece Hat 085412 (200) Navy, (150) Red


Timberland Female Work Boots 083688 (350)


First Fleet Cap 119766 (150)


SFC Vitality II Female Shoes
074577 (350)


First Fleet Cap 119768 (150)

## Apparel Collection

Outerwear


Hi-Vis Parka 041535 (710)


Men's New Englander 117858 (200)

Accessories


Classic Universal Back Support 090581 (350)


Apex Expedition Parka 047510 (200)


Ladies' New Englander 117859 (200)


Reflective Belt 115675 (350)


Dura-Hide Glove 117994 (350)


Ladies Outer System Jacket 117169 (350)


Softshell Jacket 119638 (200)


Fastfit Black Glove 990395 (350)

## Size Charts

How to Measure - Female:
Blazers / Dresses / Tunics / Blouses: Order size according to the largest of your bust, waist or hip measurements. Skirts and Slacks: Order size according to larger of hip or waist measurements.

## Female Sizing

|  | 2XS | XS |  | S |  | M |  | L |  | XL |  | 1XW | 2XW |  | 3XW |  | 4XW |  | 5XW |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 00 | 0 | 2 | 4 | 6 | 8 | 10 | 12 | 14 | 16 | 18 | 16W | 18W | 20W | 22W | 24W | 26W | 28W | 30w | 32W |
| Bust | 31 | 32 | 33 | 34 | 35 | 36 | 37 | $38^{1 / 2}$ | 40 | $411 / 2$ | $431 / 2$ | 45 | 47 | 49 | 51 | 53 | 55 | 57 | 59 | 61 |
| Waist | 24 | 25 | 26 | 27 | 28 | 29 | 30 | $311 / 2$ | 33 | $341 / 2$ | $361 / 2$ | 38 | 40 | 42 | 44 | 46 | 48 | 50 | 52 | 54 |
| Hips | 34 | 35 | 36 | 37 | 38 | 39 | 40 | $411 / 2$ | 43 | $4411 / 2$ | $461 / 2$ | 48 | 50 | 52 | 54 | 56 | 58 | 60 | 62 | 64 |

Measurements are based on an average height of 5'4" - 5'7"

Petite Sizing

|  | $0 P$ | $2 P$ | 4 P | 6 P | 8 P | 10 P | 12 P | 14 P | 16 P |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Bust | 32 | 33 | 34 | 35 | 36 | 37 | $381 / 2$ | 40 | $411 / 2$ |
| Waist | 25 | 26 | 27 | 28 | 29 | 30 | $31 \frac{1}{2} 2$ | 33 | $341 / 2$ |
| Hips | 35 | 36 | 37 | 38 | 39 | 40 | $41 \frac{1}{2} 2$ | 43 | $441 / 2$ |

Measurements are based on an average height of $4^{\prime} 11^{\prime \prime}-5^{\prime} 3^{\prime \prime}$

## How to Measure - Male:

Coats / Blazers: Give regular coat size or chest measurement. If your size falls in between, order the larger size. Shirts: Give actual neck size.
Pants: Give regular waist and inseam measurements.
Men's Sizing

| Alpha Size | XS |  | S |  | M |  | L |  | XL |  | 2XL |  | 3XL |  | 4XL |  | 5XL |  | 6XL |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Chest | 30 | 32 | 34 | 36 | 38 | 40 | 42 | 44 | 46 | 48 | 50 | 52 | 54 | 56 | 58 | 60 | 62 | 64 | 66 | 68 |
| Neck | 13 | $13^{1 / 2}$ | 14 | $141 / 2$ | 15 | $151 / 2$ | 16 | $161 / 2$ | 17 | $17^{1 / 2}$ | 18 | $181 / 2$ | 19 | $191 / 2$ | 20 | $201 / 2$ | 21 | $211 / 2$ | 22 | $221 / 2$ |
| Waist | 24 | 26 | 28 | 30 | 32 | 34 | 36 | 38 | 40 | 42 | 44 | 46 | 48 | 50 | 52 | 54 | 56 | 58 | 60 | 62 |
| Hips | 30 | 32 | 34 | 36 | 38 | 40 | 42 | 44 | 46 | 48 | 50 | 52 | 54 | 56 | 58 | 60 | 62 | 64 | 66 | 68 |

Measurements are based on an average height of 5 ' $8^{\prime \prime}-6^{\prime} 1^{\prime \prime}$
For Long Sizing, average height of $6^{\prime} 2^{\prime \prime}-6^{\prime} 5^{\prime \prime}$, general guidelines for length: Body Length $+2^{\prime \prime}$ / Sleeve Length Long $+1^{\prime \prime} /$ Short $+1 / 2^{\prime \prime}$ For Short Sizing, average height of $5^{\prime \prime} 7$ " or shorter, general guidelines for length: Body Length -2 " / Sleeve Length Long -1" / Short $-1 / 2^{\prime \prime}$

Unisex Sizing

| Alpha Size | XXS | XS | S | M | L | XL | 2XL | 3XL | 4XL | 5XL | 6XL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Chest/Bust | 31-32 | 33-34 | 35-37 | 38-40 | 42-44 | 46-48 | 50-52 | 54-56 | 58-60 | 62-64 | 66-68 |

Unisex sizing is based on Men's fit with a fit appropriate for both Male and Female.

## Hat Sizing

Place tape measure at the middle of the forehead, slightly above the ears, and measure the circumference of the head, keeping tape measure parallel to floor around entire head.
Tape measure should be kept snug, but not tight. Measuring 2 or 3 times for accuracy is recommended.

| Alpha Size | XS | S | $M$ | $L$ | XL | $2 X L$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Numeric Size | $61 / 2-65 / 8$ | $63 / 4-67 / 8$ | $7-71 / 8$ | $71 / 4-73 / 8$ | $71 / 2-75 / 8$ | $73 / 4-77 / 8$ |
| Inches | $203 / 8-203 / 4$ | $211 / 8-21 \frac{1}{2}$ | $217 / 8-221 / 4$ | $225 / 8-23$ | $233 / 8-233 / 4$ | $241 / 8-241 / 2$ |

## Returns Made Easy

Didn't fit? Not what you expected? It happens. But luckily, our simplified process makes it easy to return items and get what you need. Whatever your reason for needing to make a return, we're here to make it easy.

Just follow this simple step-by-step process:

1. Log into your online store account.
2. Go to "orders" and select the order number.
3. Select the items you'd like to return and enter the quantity to be returned.
(Please note: customized orders cannot be returned.)
4. Select the "reason for the return" from the drop-down menu.
5. Enter the number of boxes you'll need for your return, and we'll create the appropriate number of packing slips.
6. Select "submit."
7. Your expected refund will be displayed and you can print your return labels. If your return requires multiple shipments to different Cintas warehouses, you'll be prompted to print multiple labels and they can be printed all at once or individually. Simply follow the onscreen prompts displayed.
8. Box up the garments to be returned and attach the shipping labels to your package.
9. Send the boxes back to Cintas via UPS Ground.

That's it!
We appreciate your business. If you have any questions at any time or require assistance please contact us.

## Who to Call

## Apparel purchase customer support:

Account Manager
Megan Early
708.910.6539

EarlyM@cintas.com

- Inventory Review and Management
- Product Adds
- Apparel Program Maintenance
- Direct Purchase Reporting

Cintas Customer Service
800.864.3676

CustomerService@cintas.com

- Customer Orders
- Track Orders Via Phone
- Fax/Mail and Web Flow Orders
- Customer Resolution


